



## **OUTREACH NOTICE**

### **NEPA PLANNER, GS-0401-11 Kaibab National Forest North Kaibab Ranger District Fredonia, Arizona**

The Kaibab National Forest is outreaching to fill a permanent full time NEPA Planner, GS-0401-11 position to be located in Fredonia, Arizona at the North Kaibab Ranger District office. A Recruitment/Relocation Bonus Incentive of a onetime lump sum payment of 25 percent of basic pay has been approved for this position. The incentive will be identified in the vacancy announcement. If you are interested in being considered for this permanent opportunity, you are encouraged to complete the attached outreach response form and send it to Tim Short ([tshort@fs.fed.us](mailto:tshort@fs.fed.us)) by close of business September 30, 2010. For additional information on this position or location information, please contact Tim Short (928) 643-8130.

Position Title: NEPA Planner, GS-0401-11

Tour of Duty: Permanent full time

Duty Station: Fredonia, Arizona

Description of Duties: The position serves as the North Zone NEPA Planner on the unit with additional responsibilities for coordination and management of Freedom of Information Act, and appeals and litigation support. The employee serves as an IDT Project Leader or member on

natural resource management projects. The employee will be responsible for working with other natural resource disciplines, placing emphasis on resource coordination and specific project planning and execution. The employee will prepare environmental analysis reports and documents and monitor progress of ongoing NEPA work in accordance with current schedules.

This position coordinates natural resources management with other resource programs, works cooperatively with other interdisciplinary team members, Supervisor's office personnel, and local interest groups. As one of the District Ranger's primary staff, other responsibilities include delegation as an Acting District Ranger in the Ranger's absence, conducting public meetings, participation in internal and external reviews, as well as site visits.

Qualification Requirements: Those who are interested must meet the qualification requirements for the GS-401 series that are covered by the standards for Professional and Scientific Positions. The OPM Qualification Standards Handbook is available for review at any federal personnel office or on the Internet at <http://www.opm.gov/qualifications/index.htm>.

The employee must be able to develop a comprehensive knowledge of land management planning and NEPA document preparation. The position requires skills in written and oral communications with team members, other government agency personnel, and assorted stakeholders. A thorough knowledge of NEPA and associated document preparation, including legal and regulatory controls, appeals and/or litigation will be necessary. The position also requires a valid state driver's license and the ability to perform field work that requires occasional and recurring arduous physical exertion.

One year of specialized experience equivalent to the next lower level in the federal service is required. Specialized experience is experience, which is directly related to the position to be filled, and which has equipped the candidate with the particular knowledge, skills and abilities to successfully perform the duties of the position.

**THE KAIBAB NATIONAL FOREST** is one of six national forests in Arizona and encompasses 1.6 million acres located on both sides of the Grand Canyon National Park. The Forest Supervisors Office is located in Williams, Arizona about an hour's drive to Flagstaff, AZ and 3 hours to the metropolitan Phoenix, AZ area. The Forest is made up of three ranger districts. Two on the south side of the Grand Canyon (Williams RD & Tusayan RD) adjacent to the Coconino and Prescott National Forests, and the North Kaibab Ranger District occupying approximately 656,000 acres on the north side of the Grand Canyon on top of the Kaibab Plateau. The Forest consists of beautiful stands of ponderosa pine, mixed conifer, aspen and spruce/fir interspersed with high elevation meadows and broad expanses of pinyon/juniper woodlands at the lower elevations.

**THE NORTH KAIBAB RANGER DISTRICT** office is located about a half hour (30 miles) north of the forest in the town of Fredonia, Arizona, which lies about 7 miles south of Kanab, Utah. Key resource program areas include forest and rangeland vegetation management, fire and fuels, wildlife, recreation, wilderness and heritage resource management. The management-ignited fire program treats between 5,000-10,000 acres annually. The fire season on the district generally occurs from mid-May through mid-July, with most fires being caused by lightning.

The District is home to the largest number of northern goshawks in the lower 48 states, a bison herd, California condors and a trophy mule deer herd. Key recreation activities by the public are hiking, biking, camping, hunting, ATVs and horse trail rides. There is an extensive trail system in the Saddle Mountain and Kanab Creek Wildernesses as well as the Great Western Trail, Arizona Trail and the Rainbow Rim Trail that runs along the edge of the Grand Canyon.

**THE COMMUNITY** of Fredonia, Arizona is 200 miles north of Flagstaff, AZ; 200 miles east of Las Vegas, NV; and 80 miles east of St. George, Utah. District employees live in both Fredonia and Kanab, UT. Both communities have schools, post offices, churches and gas stations. Kanab hosts two grocery stores, two hardware stores, two theaters, a hospital, motels as well as multiple fast food and sit-down restaurants.

Kanab also offers miscellaneous retail stores, a nine-hole golf course and a community symphony chorus/orchestra. Mohave Community College is 15 miles east in Colorado City, AZ and St. George, Utah is home to Dixie State University. Page, AZ and St. George, UT are much larger communities offering more shopping, hospitals and airports.

Climate depends on elevation with summers ranging from the average highs of 90-100 degrees, but cooling off to the mid 70s in the evenings. Winters are mild at the lower elevations in the towns with the highs in the 30s and 40s and lows in the teens and 20s. Higher elevations on the forest get 4 to 6 feet of snow each winter, which is great for snowmobiling, snow shoeing and cross country skiing.

Government housing is not available. Limited rental housing and apartments are available ranging from \$500 to \$1,000 per month. Prices for houses vary widely, ranging from \$100,000 to \$250,000 and up. Currently, there are many houses on the market in either town to choose from.

**THE APPLICATION PROCESS** for the NEPA Planner position is being advertised in AVUE and running concurrently with this outreach notice. The announcement is easily accessed through [www.usajobs.opm.gov](http://www.usajobs.opm.gov) in the GS-0401 series. Narrative responses are required and must contain accurate and sufficient information that clearly supports your levels selected for all questions. You may be removed from employment consideration if you exaggerate or falsify your level of experience or education in your responses to the questions.

#### **POSITION INFORMATION:**

Contact Person(s): Tim Short  
Phone Number: (928) 643-8130  
Email address: [tshort@fs.fed.us](mailto:tshort@fs.fed.us)

**OUTREACH NOTICE FORM  
REGION 3**

**Respond to Tim Short**

**[tshort@fs.fed.us](mailto:tshort@fs.fed.us)**

**By September 30, 2010**

**Position Title/Series/Grade: NEPA Planner, GS-0401-11**

**Duty Station: Fredonia, Arizona**

**PERSONAL INFORMATION:**

**Name:**

**Date:**

**Address:**

**Phone No.**

**E-mail address:**

**WORK EXPERIENCE**

**Current title/series/grade/location:**

**Type of appointment you are currently under:**

**(E.g., Career, Career-Conditional, Excepted-ANILCA, Excepted VRA, etc.)**

**Are you currently a Federal employee? Yes\_\_\_\_\_ No\_\_\_\_\_**

**Briefly describe why you will be a quality candidate for this position:**